

Message Text

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ACTION SIG-02

INFO OCT-01 ARA-14 ISO-00 /017 W
-----035745 300012Z /66
P 291659Z DEC 77
FM AMCONSUL HERMOSILLO
TO SECSTATE WASHDC PRIORITY 1428
INFO AMEMBASSY MEXICO PRIORITY

UNCLAS SECTION 1 OF 2 HERMOSILLO 422

E.O. 11652:N/A
TAGS: ASIG, MX
SUBJ: COMPLIANCE REPORT ON THE INSPECTION OF CONGEN HERMOSILLO

1. CONGEN REGRETS DELAY IN SUBMISSION OF THIS REPORT OF COMPLIANCE WITH RECOMMENDATIONS FOLLOWING INSPECTION OF THIS POST JUNE 7-10, 1977. DELAY DUE TO STAFF SHORTAGES, PRISONER TRANSFER SEASONAL UPSURGE IN ALL ASP3CTS OF CONSULAR WORK AND AMBASSADOR'S VISIT. FOLLOWING PARAGRAPHS KEYED TO NUMBERED RECOMMENDATIONS:

2. RECOMMENDATIONS/ACTION

9.3-3: PRINCIPAL OFFICER ASSUMED PRIMARY RESPONSIBILITY FOR CITIZENSHIP AND PASSPORT SERVICES, CLEARING UP A BACKLOG OF COMPLEX CASES; ON TRANSFER OF JUNIOR CONSULAR OFFICER NOVEMBER 1 AND PENDING ENTRY ON DUTY OF FIRST TOUR OFFICER REPLACEMENT APPROXIMATELY FEBRUARY 1, 1978, P.O. WILL CONTINUE TO DEVOTE ALMOST FULL TIME TO ROUTINE CONSULAR WORK, INCLUDING PRISONER VISITATION, SPECIAL CONSULAR SERVICES AND NON IMMIGRANT ALIEN DOCUMENTATION.

9.3-4: RECOMMENDED RECEPTIONIST/TYPIST CONSULAR ASSISTANT HAS BEEN RECRUITED AND TRAINED, AND IS NOW BEING INDOCTRINATED AS BACK-UP TO CITIZENSHIP/PASSPORT, CLERK AND TO NONIMMIGRANT VISA CLERK.

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9.3-7: RATING OFFICERS WILL GIVE GREATER ATTENTION TO PRESCRIBED STANDARDS IN COMPLETING PARTS IIIB, IVB AND IVC OF OER'S EFFECTIVE NEXT RATING CYCLE.

9.3-8: RATING OFFICERS WILL SCHEDULE PREPARATION OF OER'S EARLIER THAN IN THE PAST, TO ALLOW FOR FREQUENT LAST MINUTE DELAYS

IMPOSED BY CONSULAR EMERGENCIES.

9.3-9: CONSULAR/ADMINISTRATIVE OFFICER, WITH THE ASSISTANCE OF THE PRINCIPAL OFFICER, WILL SCHEDULE PREPARATION OF ANNUAL EVALUATIONS OF LOCAL EMPLOYEES AS SOON AS CURRENT CRITICAL OFFICER SHORTAGE IS OVERCOME.

9.3-10 (A): WITH RECENT CONVERSION OF JANITRESS/MESSENGER POSITION TO CONTRACT, POST IS PLANNING TO PREPARE POSITION DESCRIPTION FOR NIV RECEPTIONIST-INFORMATION/CONSULAR ASSISTANT TO PERFORM RECOMMENDED PRE-SCREENING FUNCTIONS, AND WILL RECRUIT AND TRAIN A LOCAL EMPLOYEE TO PERFORM THESE DUTIES. FOR COMMENTS RE RECOMMENDED PHYSICAL CHANGES IN PREMISES SEE 9.3-10 (F AND G) BELOW.

9.3-10 (B): SINCE RECRUITMENT OF RECEPTIONIST/TYPIST (SEE 9.3-4 - ABOVE) CITIZENSHIP AND PASSPORT CLERK AND PROTECTION AND WELFARE CLERK HAVE ASSISTED NIV UNIT WITH PEAK RUSH-HOUR INTAKE OF APPLICATION.

9.3-10 (C): DONE; HOWEVER BASIC PRE-SCREENING CONTINUES TO BE PERFORMED BY NIV CLERK OR OTHERS ASSISTING UNTIL RECOMMENDATION 9.3-10 (A) CAN BE IMPLEMENTED.

9.3-10 (D): DONE; APPLICATIONS ARE ADJUDICATED BY NIV OFFICER IN GROUPS, WITH FOUR YEAR VALIDITY MULTIPLE APPLICATION FOR ENTRY
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B-1 AND B-2 PROCESSED FIRST; F-1 AND OTHER APPLICATIONS PROCESSED SEPARATELY. THIS EXPEDITES ACTUAL VISA ISSUANCE BY REDUCING REQUIRED NUMBER OF PLATE CHANGES IN THE ONE ELECTRIC VISA MACHINE IN USE BY POST.

9.3-10 (E): POST DOES NOT CONSIDER THIS FEASIBLE BECAUSE (1) A SECOND OFFICER IS NOT ROUTINELY AVAILABLE TO ASSIST WHEN A BACKLOG OF APPLICANTS BUILDS-UP, DUE TO OTHER PRIORITY DUTIES (2) POST ONLY HAS ONE OPERATIONAL VISA MACHINE AND PLATE.

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9.3-10 (F AND G): PHYSICAL CONFIGURATION OF CONSULAR AREA WAS REVIEWED BY REGIONAL SECURITY OFFICER DURING INSPECTION OF POST LATE SEPTEMBER. IMPORT SECURITY CONSIDERATIONS WITH FINANCIAL IMPLICATIONS, ARE INVOLVED IN ANY MODIFICATIONS TO THIS AREA, EVENTUAL CHANGES MUST ALSO TAKE INTO ACCOUNT CONFIGURATION OF DEA OFFICES ADJACENT TO CONSULAR WAITING ROOM, WHICH HAS BEEN SUBJECT OF RECOMMENDATION FOR VARIOUS MAJOR CHANGES FOR SECURITY REASONS. ESTABLISHMENT OF NIV INFORMATION/PRESCREENING STATION AFFECTS AND IS AFFECTED BY PHYSICAL CHANGES TO DEA OFFICE AREA ACCESS AS WELL. POST UNDERSTANDS THAT APPROVAL OF FOREGOING CHANGES, WHICH INVOLVE FINANCIAL CONSIDERATIONS, HAS VERY LOW PRIORITY DUE TO INSPECTOR'S QUESTIONING OF CONTINUANCE, OF THIS POST. WE ALSO AWAIT RECEIPT OF REGIONAL SECURITY OFFICER'S REPORT.

9.3-10 (H): ESTABLISHMENT OF AN INTERNAL REFERRAL SYSTEM IS UNDER CONSIDERATION. SOME SUCH SYSTEM TO REDUCE BURDEN ON P.O. WILL BE IMPLEMENTED WHEN THIRD OFFICER ENTERS ON DUTY.

9.3-11: PROBLEM OF PHYSICAL SEPARATION OF PPT AND CITIZENSHIP FILES AND LOCAL EMPLOYEE RESOLVED WHEN LATTER WAS RELIEVED OF RECEPTIONIST/SWITCHBOARD OPERATOR DUTIES. PPT AND CITIZENSHIP ASSISTANT NOW IS PHYSICALLY LOCATED IN CONSULAR SECTION AND NEXT TO NIV UNIT WHICH SHE ASSISTS DURING PEAK PERIODS. DISTANCE FROM PRINCIPAL OFFICER IS NOT A SERIOUS PROBLEM, AND LESSER OF TWO EVILS.

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9.3-12: WE CONSIDER DEVELOPMENT OF SOME FORM OF INSTITUTIONAL MEMORY A WORTHY, IF CURRENTLY UNATTAINABLE, GOAL. PRIORITY DEMANDS ON LIMITED OFFICER TIME MAKES THIS DIFFICULT TO IMPLEMENT, THOUGH MEANS OF DOING SO IS UNDER STUDY.

9.3-13: DEPARTMENT HAS RE-CONSIDERED POLICY OF BORDER -CROSSING CARD ISSUANCE BY POSTS IN MEXICO, HAS APPARENTLY ACCEPTED ARGUMENTS ADVANCED BY CONGEN HERMOSILLO, AND HAS AUTHORIZED ALL NON-BORDER POST IN MEXICO TO RESUME ISSUANCE UNDER CRITERIA SIMILAR TO THOSE FOLLOWED BY THIS POST.

9.3-14 UNANNOUNCED VERIFICATIONS OF CASH ON HAND, INCLUDING COLLECTIONS, ARE BEING PERFORMED IN ACCORDANCE WITH 4 FAM 397.1-2.

9.3-15: THE COMBINATION TO THE CLASS B CASHIER'S SAFE HAS BEEN CHANGED AND IS SECURED IN THE VAULT. THE COMBINATION IS KNOWN ONLY TO THE CASHIER.

9.3-16: CONSULAR FEES ARE NOW BEING PROCESSED AND CONTROLLED ON A DAILY BASIS AS PRESCRIBED IN CA-688 DATED 2/10/71

9.3-17: ANNUAL INVENTORIES OF NON-EXPENDABLE AND EXPENDABLE PROPERTY WILL BE UNDERTAKEN AND RECONCILED WITH THE PROPERTY CARDS.

9.3-18: EMBASSY, MEXICO CITY, WAS REQUESTED TO EXCHANGE THE CARRYALL VEHICLE FOR A STATION WAGON OR SEDAN. THE EMBASSY HAS ADVISED ALL POSTS IN MEXICO OF THE AVAILABILITY OF A CARRYALL, IF NEEDED, IN AN EXCHANGE OF VEHICLES. NO POST HAS UNCLASSIFIED

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AS YET INDICATED AN INTEREST. THIS VEHICLE REMAINS A HEAVY FINANCIAL DRAIN. IT IS CURRENTLY AT TUCSON, ARIZONA, FOR MAJOR MECHANICAL OVERHAUL AND TIRE REPLACEMENT, AT A COST PROBABLY EXCEEDING ITS VALUE CLOSE TO 1000.00 DOLLARS SHOULD BE SOLD AND REPLACED IMMEDIATELY, REGARDLESS OF ROUTINE GSA REPLACEMENT GUIDELINES. SACKSTEDER

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Disposition Approved on Date:
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